## **Admissions process**

## **Registration Procedures:**

- 1. parents can register their children under the following procedures:
  - By visiting the school and filling in the application form.
  - By registering online and then visiting the school to complete the application form.
  - By paying the registration fees.
- 2. Conducting an interview and admission test
- 3. Must pass the interview
- 4. Submit all the required documents in order to have a complete student's file which include,
  - Student's birth certificates
  - Health record for special cases.
  - The original copy of the last progress report card obtained by the student or grade 6 national test results for those seeking admissions to grade 7 and went to a public school.
- 5. 2 photos for the applicant
- 6. Paying for the required school fess for the first semester.
- 7. Enrollment to specific grade deserved